

# Harrison Hills City Board of Education

Regular Meeting Held October 29, 2020

The Harrison Hills City Board of Education met in regular session on October 29, 2020 at 6:00 pm in Cadiz, OH in the auditorium of Harrison Central. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mr. Allen made the motion, seconded by Mr. Banks, that the board approve the following sets of minutes:

September 17, 2020                      September 24, 2020

Mrs. Kenny asked that a correction be entered for the minutes of September 17. In the second paragraph under Business and Operations it states that "After discussion the board all agreed the plan...". She asked that it be noted that she did not agree and thinks it should be on a case by case situation.

Roll call vote with the noted correction: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

## Acceptance of Agenda and Addendum

Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the agenda and addendum be approved as presented. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Treasurer's Report

Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report for the month of September, 2020 along with the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of October, 2020 along with the following then and now certifications:

Page	Vendor	Invoice	Amount
8	Johnson Control, Inc	I-98190747190	\$ 4,966.70
18	Banding Together	2093	\$13,812.15
18	American Electric Power	77647804	\$ 8,474.66

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## Advances/Transfers:

### Advance to Close Sept 2020

Description	Amount	From	To
Advance to Close Sept 2020	\$ 47,182.64	001	516-9921
Advance to Close Sept 2020	\$ 56,478.67	001	572-9921
Advance to Close Sept 2020	\$ 176.64	001	587-9921
Advance to Close Sept 2020	\$ 2,578.38	001	590-9921
Advance to Close Sept 2020	\$ 3,308.94	001	599-9921

### Repayment of Advances

Repayment of Sept Advances	\$ 47,182.64	516-9921	001
Repayment of Sept Advances	\$ 56,478.67	572-9921	001
Repayment of Sept Advances	\$ 176.64	587-9921	001
Repayment of Sept Advances	\$ 2,578.38	590-9921	001
Repayment of Sept Advances	\$ 3,308.94	599-9921	001

### Transfers

Transfer	\$ 272,344.80	001	001-9903
Transfer	\$ 5,960.76	200-911R	200-911Q
Transfer	\$ 6,000.00	200-911R	200-911V

5 Year Forecast: Mrs. Harding provided the board with a handout and went over the 5 year forecast that is on the agenda under business and operations.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes abstain on any Sargus Juvenile Center; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

### Staff Report

- Todd Dunlap and David Lackner-detailing art projects. Mr. Dunlap started with a brief update on the adjusted schedule to accommodate less movement of the students; how there is more increased use of Google classroom; there are now weekly principal meetings; reviewed the restart readiness assessments; improved website; red ribbon week finishing up and the service learning program and how it has been revised due to COVID.
- Mr. Lackner then talked about the classes he teaches and showed the various art projects related to the classes. He also had mugs that the students were doing in pottery and the kiln was up and running for use this year. The art is being shown on the website and there will be an art contest held at the end of the semester.

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## Superintendent's Report/Correspondence

- Jefferson County Educational Service Center – Mrs. Snider introduced Ron Sismondo who then presented the district with a check for \$1,800 for the 3 winners of the Best Practice Grant. Sue Macenczak, Kelly Pridemore/Joelle Jones and Kelly Turner were the 3 winners from Harrison Central.
- Mrs. Snider shared about the weekly newsletter and those that help provide the information: Jessica Knight and Alex Barcroft
- She thanked Mr. Saffell for the wonderful job he is doing with transportation and the safety procedures.
- She also said the staff and students have been great with cooperating in all the various safety procedures that have been implemented.

## Board Member Committee Reports

Mrs. Kenny said there are a couple of athletes that did an amazing job last week and even broke some records: Kobe Mitchell and Trevor Carmen.

Mr. Watson said things are moving along at the stadium. Mrs. Snider added that all is going well and the parking lot should be done in 2 to 3 weeks. The softball turf should be in by January with the dug outs and grandstand to follow.

## Executive Session

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board adjourn at 6:48 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president reconvened the meeting at 8:56 pm.

## Personnel

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board approve the following:

Supplementals:

Approve the following supplementals for the 2020-2021 school year. The supplemental contract is contingent upon the supplemental activity not being cancelled by State of Ohio Executive, Department or Agency Order or any other order or directive of duty authorized Ohio State Officials in relation to COVID-19 that may occur during the pending Governor Mike DeWine's March 10, 2020 Executive Order 2020-01D.

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Lyndsey Hennis	Varsity Assistant Volleyball
Doug Drapp	Varsity Cross Country
Doug Drapp	Cross Country Jr. High
Bryan Rensi	Basketball 8 <sup>th</sup> Grade Girls
Hannah Warrington	Basketball 7 <sup>th</sup> Grade Girls
Anthony Hayes	Wrestling Reserve
David Nameth	Wrestling Jr. High Head
Ryan Coffman	Wrestling Jr. High Assistant (Pending BFBI)

**Substitutes:** Approve the following substitute employees for the 2020-2021 school year:

Robert Vale	Bus Driver, Custodian
Marcus Stull	Bus Driver, Custodian
Lawrence DeLuca	Teacher
Korynne Anderson	Bus Driver, Custodian, Educational Aide
Delena Mitchell	Custodian
Bradley Whitehead	Custodian (Pending BFBI)
Terri Wilson	Educational Aide
Troy Black	Custodian (Pending BFBI)
Roberta Angle	Secretary (Pending BFBI)

**Home Bound:** Approve Lisa McAfee as a Home Bound Tutor for the 2020-2021 school year.

**Retirement:** Approve the retirement of Charles Howes effective November 1, 2020.

**Employ:** Employ Mark Thomas as 5 ¼ bus driver effective date of hire and first day of work as October 19, 2020.

**Adjust Experience:** Approve the following employees for adjustment in experience per OAPSE contract Article 12:8  
Dara Raber Bus Driver to 3 years' experience  
Jenny Thomas 2 years' experience for cook and aide

**Employ FCFC:** Employ Erin Schimmerl as a mentor for Family and Children First Council at \$20/hour

**Volunteers:** Approve the supplemental volunteers for the 2020-2021 school year:

Emily Carman	Track	
Arik Carman	Track	(Pending BFBI)
Clayton Crossier	Wrestling	
Brad Bryant	Wrestling	
Joe Thomas	Wrestling	

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Stan Bittinger                  Wrestling

On roll call vote: Mrs. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes to all but abstain on Lyndsey Hennis. The president declared the motion approved.

## **Business & Operation**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Banks, that the board approve the following:

- GMP 1 Hammond: Approve GMP 1 for Hammond Construction for the Stadium Parking Lot Project.
- SHP: Approve SHP for Architectural Service for the Softball and Football Stadium Projects.
- ESC Staffing Agree: Approve a staffing agreement with the Jefferson County Educational Service Center from August 1, 2020 through July 31, 2021.
- Edison Serv Agree: Approve the service agreement with Edison Local School District related to visually impaired services.
- Motz Group: Approve The Motz Group under the state bid contract for the Softball Field Project.
- ProgressBook: Approve the ProgressBook Suite Price Freeze Agreement for a 3-year freeze for fiscal years 21 through 23.
- Change Orders: Approve the following change orders with Hammond Construction:  
OCO-00001 fill and grading to softball field site - Dynamic Compaction Contract  
OCO-00002 storm drainage – Dynamic Compaction Contract  
OCO-00001 tying in downspouts at band concession – Stadium/Parking Lot Contract
- LEAP Program: Approve Day Treatment Purchase Service Agreement for FY21 with GCL Education Services, LLC (LEAP Program)
- Cattrell: Approve Cattrell Companies for the work related to the Monument Project.
- DePaul: The board has determined it is impractical to transport to DePaul School for Hearing and Speech and is approving a contract to pay Amanda Miller in lieu of transportation.

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5 Year Forecast: Approve the 5-year forecast for FY 21 through FY25.

Facility Use Agree: Approve a Facility Use Agreement for the 2020-2021 school year with JD Lanes and the Cadiz Country Club.

El Harr Co DD: Approve the contract for Early Intervention Service Coordination Services with Harrison County Board of DD and Family and Children First Council for FY21.

Admin/Fiscal FCFC/HMG:

Approve the Administrative/Fiscal Agent Agreement between Harrison Hills CSD and Harrison County Family and Children First Council for FY21.

US Bank Depository: Approve the 5 year depository agreement between US Bank and Harrison Hills CSD effective 1/1/20 through 12/31/25.

On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

## Students

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the open enrollment students for the 2020-2021 school year.

Abbot, Gannon	1 <sup>st</sup>
Abbott, Gunnar	2 <sup>nd</sup>
Carter, Dylan	11 <sup>th</sup>
Kirkpatrick, Colston	4 <sup>th</sup>
Kirkpatrick, Cory	4 <sup>th</sup>
Logsdon, Rilynn	8 <sup>th</sup>
Orth, Colton	10 <sup>th</sup>
Ruckman, Autumn	11 <sup>th</sup>
Smith, Kiera	7 <sup>th</sup>
Snider, Cayd	10 <sup>th</sup>
Sweeney, Brodie	3 <sup>rd</sup>
Watson, Landon	11 <sup>th</sup>
Wagner, Stephanie	10 <sup>th</sup>
Wagner, John	11 <sup>th</sup>
Jasmin, Octavia	1 <sup>st</sup>
Dray, Brazton	PreK
Muse, Christopher	PreK
Toole, Elisiah	PreK

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On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Use of Facilities

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mr. Allen, that the board approve the following use of facilities:


HC Football Parents Club.....HC Cafeteria November 8, 2020 (2:00 p.m.-6:00 p.m.).....End of year season awards .... NRC; however, fees may be charged if needed.


Help Me Grow.....Westgate November 6, 10, 2020 (2:00 p.m.-6:00 p.m.).....Coat Giveaway..... NRC; however, fees may be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Adjourn

Mr. Watson made the motion, seconded by Mrs. Kenny, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest

